LIBRARY RESOURCES ASSIGNMENT 1:
REFERENCE RESOURCES, DEWEY DECIMAL CLASSIFICATION, AND PERIODICALS (Ft. Knox Students and/or Online Students)

Reference sources can provide a quick and reliable way to find information. Almost every library has a “reference section” consisting of encyclopedias, dictionaries, atlases, and other ready-reference items. There also may be times that you need information from a print reference source that is not available on the web. Reference resources are meant to be used to look up a fact or get an overview of a topic. They are usually not meant to be read “cover to cover.”

Instructions:

• If you are able to visit a library, please complete Section A of the assignment. (If at all possible, please try to visit your local library. This will allow you to better understand the library resources that are available in your community).

• If you are not able to visit a library, please complete Section B of the assignment.

• Everyone must complete Section C of the assignment.

SECTION A: ONLY COMPLETE IF YOU WERE ABLE TO VISIT A LIBRARY

Please list the name of the library that you visited in order to complete the assignment: ____________________________________________________________

Part 1: Reference Resources

You will need to visit the reference area of the library.

For each question, please 1) identify the reference source (a definition will be given. Be sure to list the resource that best fits the definition), 2) find an example of this resource, 3) list the call number, and 4) answer a question using the resource.

The “Definitions for Commonly Used Terms in FYE 101,” found on page 37 of your handouts booklet will provide helpful information for the various reference resources. (The booklet can be found on the library’s web page by going to http://library.sullivan.edu, clicking the FYE 101 Class Support button, and then clicking Worksheets).

The call number will be found on the spine of the book. Call numbers are used to organize the books on the library shelves. There are two main classification systems used by most libraries: the Dewey Decimal Classification System or the Library of Congress Classification System. Call numbers are used to organize the books by subject.

• Here is an example of a Dewey Decimal call number: 641.234 L123l

• Here is an example of a Library of Congress call number: E 301 .C85
The first question is completed for you.

1. **What is a statistical abstract?** A resource that provides statistics on the economic, social, and political organization of a country.

   Name a book that is this type of reference resource: *(Statistical Abstract of the United States: 2012)*

   **What is the call number of this resource?** *R 317.3 U58 (NOTE: The Dewey Decimal Classification was used for this question).*

   Use this resource to find the answer to the following question: How many people were in the civilian work force in the United States in 2010? *153,889,000*

2. **What is an almanac?** __________________________________________

   Name a book that is this type of reference resource: __________________________

   What is the Dewey Decimal call number or the Library of Congress call number for this resource? __________________________

   Use this resource to find the answer to the following question: Where did a major earthquake take place on October 17, 1989? __________________________

3. **What is an encyclopedia?**

   __________________________________________

   Name a book that is this type of reference resource: __________________________

   What is the Dewey Decimal call number or the Library of Congress call number for this resource? __________________________

   Use this resource to find the answer to the following question: What is the Book of Kells? (HINT: Use a general encyclopedia and enter just a short, descriptive explanation).

   __________________________________________
4. What is a thesaurus? ______________________________

Name a book that is this type of reference resource: ______________________________

What is the Dewey Decimal call number or the Library of Congress call number for this resource? ______________________________

Use this resource to find the answer to the following question: Please list two (2) synonyms for the word “curtail.” ______________________________

5. What is a quotation book? ______________________________

Name a book that is this type of reference resource: ______________________________

What is the Dewey Decimal call number or the Library of Congress call number for this resource? ______________________________

Use this resource to find the answer to the following question: Who said or wrote the quote “Nothing will come of nothing”? (HINT: Use a general quotation book such as Bartlett’s to find the answer). ______________________________

6. What is a biography? ______________________________

Name a book that is this type of reference resource: ______________________________

What is the Dewey Decimal call number or the Library of Congress call number for this resource? ______________________________

Use this resource to find the answer to the following question: What was the profession of Richard Rodgers (1902-1979)? ______________________________
Part 2: Periodicals

For this part of the assignment, you will need to visit the periodicals section of the library.

Information about identifying the different types of periodicals (magazines, trade publications, and scholarly journals) can be found in your handouts booklet.

Please use information from the handout and your knowledge to answer the following questions:

1. What is the definition of “peer-reviewed?” ____________________________________________

2. What type of periodical often contains “peer-reviewed” articles? (Circle one):
   - Scholarly Journal
   - Popular Magazine
   - Trade Publication

3. What type of periodical is written for practitioners in a particular field of study? (Circle one):
   - Scholarly Journal
   - Popular Magazine
   - Trade Publication

4. What types of periodicals are often illustrated and contain advertisements? (Circle two):
   - Scholarly Journal
   - Popular Magazine
   - Trade Publication

Please go to the periodicals area of the library.

Information about identifying the different types of periodicals (popular magazines, trade publications, and scholarly journals) can be found in your handouts booklet.

1. Select a periodical that is a scholarly (academic) journal. If you cannot find an academic journal, please choose a trade publication. If you have questions, please ask the library staff about where to find one of these publications.
   - What is the name of the periodical? _____________________________
   - What is the volume and issue number of the periodical? (If you cannot find the volume and/or issue number, please list the date of publication):
     _____________________________
   - What is the main subject (topic) of this periodical? _____________________________
   - Did you choose a scholarly (academic) journal or a trade publication?
     ____________________________________________
• Please name two (2) reasons you consider this periodical to be a scholarly (academic) journal or a trade publication.

1. ____________________________________________________________
2. ____________________________________________________________

2. Select a periodical that is a popular magazine.

• What is the name of the periodical? ______________________________
• What is the volume and issue number of the periodical? (If you cannot find the volume and/or issue number, please list the date of publication):
  ______________________________
• What is the main subject (topic) of this periodical? ________________
• Please name two (2) reasons you consider this periodical to be a popular magazine:
  1. ____________________________________________________________
  2. ____________________________________________________________

SECTION B: ONLY COMPLETE IF YOU WERE NOT ABLE TO VISIT A LIBRARY

Part 1: Reference Resources

The “Definitions for Commonly Used Terms in FYE 101,” found on page 37 of your handouts booklet will provide helpful information for the various reference resources. The booklet can be found on the library’s web page by going to http://library.sullivan.edu, clicking the FYE 101 Class Support button, and then clicking Worksheets.

Please identify the following reference resources using definitions that can be found in the “Definitions for Commonly Used Terms in FYE 101” handout.

The first question is completed for you.

1. What is the name of the reference resource that provides statistics on the economic, social, and political organization of the United States? __Statistical Abstract__

2. What is the name of the reference resource that is published annually and contains facts that cover a wide range of information? ____________________________
3. What is the name of the reference resource that is a geographical dictionary focused on geographical distribution and regional specialization? (HINT: The answer is not “atlas”). __________________________

4. What is the name of the reference resource that lists words along with synonyms and antonyms? (HINT: The answer is not “dictionary”). _______________________

5. What is the name of the resource that is exclusively about the life of a person or the lives of people? It may provide brief, identifying information or more detailed facts. _______________________________________

6. What is the name of the resource that deals with language, showing the parts of speech and the definition of words? __________________________________________

7. What is the name of the resource that contains directions on how to format a research paper and cite sources? __________________________________________

8. What is the name of the resource that could contain illustrations of maps or could contain photographs and charts on a particular subject? __________________________

Now, look at each of questions below. Using the answers to the previous questions and based on what you have learned, please name the resource that would be the BEST choice to find the answer for each request.

Do not answer the question, please just name the resource that can be used to find the information for the question.

(NOTE: There could be more than one resource that would answer the request, but name the best resource). The first one has been completed for you.

1. Which resource is best for finding brief, identifying information on William Nicol, a Scottish geologist and physicist who lived from 1768-1851? ___________a Biography ________________________________

2. Which resource is best for finding out how to format and cite sources in your research paper? ________________________________
3. What annual resource can be used to easily find a listing of Nobel Peace Prize winners?

4. Which resource is best for finding a synonym for the word “house”? 

5. Which type of specialized dictionary resource can be used to find out the geographic distribution for the state of Illinois?

6. Which resource is best for locating a map of the Philippines?

7. Which resource is best for finding the meaning of the word “success”?

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**Part 2: Periodicals**

Information about identifying the different types of periodicals (magazines, trade publications, and scholarly journals) can be found in your handouts booklet.

Please use information from the handout and your knowledge to answer the following questions:

1. What is the definition of “peer-reviewed?”

2. What type of periodical often contains “peer-reviewed” articles? (Circle one):
   - Scholarly Journal
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3. What type of periodical is written for practitioners in a field of study? (Circle one):
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   - Trade Publication

4. What types of periodicals are often illustrated and contain advertisements? (Circle two):
   - Scholarly Journal
   - Popular Magazine
   - Trade Publication
You will use the online databases and/or the periodical's web site to “virtually” examine several types of periodicals.

5. Go to the following web site – http://www.clinmedres.org

- What is the name of this periodical? _______________________________
- Does the periodical contain case-studies, research reviews, and/or bibliographies? __________________
- Do the articles submitted to this online periodical undergo peer-review? ______________________
- How often are issues of this periodical published? (Circle one):
  - Monthly (12 times a year)
  - Quarterly (4 times a year) or three times yearly
  - Yearly (1 time a year)

- What type of periodical is this online publication? (Circle one):
  - Scholarly Journal
  - Popular Magazine
  - Trade Publication

6. Go to the following web site – http://performermag.com/current-issue

- What is the name of this online periodical? _______________________________
- Does this online periodical contain illustrations? _______________________
- How often are issues of this periodical published? (Circle one):
  - Monthly (12 times a year)
  - Bi-monthly (6 times a year)
  - Yearly (1 time a year)

- What type of periodical is this online publication? (Circle one):
  - Scholarly Journal
  - Popular Magazine
  - Trade Publication
7. Go to the database Academic Search Complete. This is an EBSCOhost database.

- Using Academic Search Complete, locate the periodical *Addiction Research & Theory*. (HINT: To find a publication using the EBSCOhost databases, click the PUBLICATIONS tab near the top of the Academic Search Complete search page).

What type of periodical is this publication? (Circle one):
(HINT: Click on the link to the publication. This provides a description of the publication. Look at the PUBLICATION TYPE).

- Academic Journal
- Magazine (EBSCOhost indicates that this is a periodical if not an academic journal)
- Trade Publication

Is this periodical peer-reviewed? ______________
(HINT: This information can be found at the bottom of the description).

- Using Academic Search Complete, locate the periodical *EContent*.

What type of periodical is this publication? (Circle one):

- Academic Journal
- Magazine (EBSCOhost indicates that this is a periodical if not an academic journal)
- Trade Publication

Is this periodical peer-reviewed? ______________

- Using Academic Search Complete, locate the periodical *Saturday Evening Post*.

What type of periodical is this publication? (Circle one):

- Academic Journal
- Magazine (EBSCOhost indicates that this is a periodical if not an academic journal)
- Trade Publication
SECTION C: EVERYONE MUST COMPLETE THIS SECTION

Classification systems provide a way to organize books and other items in a library.

The call number will be found on the spine of the book. Call numbers are used to organize the books on the library shelves. There are two main classification systems used by most libraries: the Dewey Decimal Classification System or the Library of Congress Classification System. Call numbers are used to organize the books by subject.

- Here is an example of a Dewey Decimal call number: 641.234 L123I
- Here is an example of a Library of Congress call number: E 301 .C85

Now, please complete one of the following two exercises (either the Dewey Decimal Classification Exercise or the Library of Congress Classification Exercise – not both).

If you are unable to visit a library, please complete the Dewey Decimal Classification Exercise.

DEWEY DECIMAL CLASSIFICATION EXERCISE

Dewey Decimal numbers are assigned to books and other materials in the library. Each Dewey call number corresponds to the subject of the library item.

Look at the Dewey call numbers and subject categories below. Go to the appropriate area in the library. Decide whether the subject could be found in a particular Dewey call number section. Circle YES or NO. (NOTE: If you could not visit a library, use the Sullivan University library catalog (http://libdb.sullivan.edu) to help you locate the answers).

1. Are Parenting (Early Childhood Education) items found in the 641’s? YES  NO
2. Are Cookery items found in the 641’s? YES  NO
3. Are Computer Science items found in the 005’s? YES  NO
4. Are Business and Management items found in the 658’s? YES  NO
5. Are Travel and Tourism items found in the 150’s? YES  NO
6. Are Philosophy items found in the 190’s? YES  NO
7. Are Health items found in the 613’s? YES  NO
LIBRARY OF CONGRESS CLASSIFICATION EXERCISE
Look at the LC call number and the subject categories below. Decide whether the subject could be found in the LC call number section. Circle YES or NO.

1. Are Family and Parenting items found in the HQ section? YES NO

2. Are Cookery items found in the TX section? YES NO

3. Are Technology items found in the T section (this includes any of the T section)? YES NO

4. Are Business and Management items found in the B section (this includes any of the B section)? YES NO

5. Are Tourism items found in the G section (this includes any of the G section)? YES NO

6. Are Social Science items found in the H section (this includes any of the H section)? YES NO

7. Are Medicine items found in the M section (this includes any of the M section)? YES NO