Internet Assignment #4: Exploring the Sullivan University Library’s Web Site (http://library.sullivan.edu)

Directions: Follow the questions below to discover what the Sullivan University Library Web Site has to offer you as a student.

1. Find the Ask A Librarian web page. (HINT: Click the Research Center tab on the left side of the page. At the next page, click Talk to a Librarian. What are the two services that can be obtained/used through Ask a Librarian?
   a. __________________________________________________________
   b. __________________________________________________________

2. Now, click the Frequently Asked Questions tab on the left side of the page. According to the Frequently Asked Questions, how do you “get a library card?”

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According to the Frequently Asked Questions, “can periodicals be checked out?” This includes magazines, journals, and newspapers. ______________

3. Find the Research Guides. (HINT: Click the Research Center tab on the left side of the page. At the next page, click the Research Guides and Tutorials button). NOTE: The Research Guides are also known as LibGuides.

Notice the different subject areas (located on the left side of the page, under “Subjects & Librarians”). The subject areas include: Booklists, Business Administration, Career Planning, Conflict Resolution, Early Childhood Education, General Studies, Hospitality Studies, Information Technology, Justice & Public Safety Administration, Legal Studies, Medical (Includes Pharmacy and Nursing), Medical Coding, Pharmacy and Healthcare, Special Topics, and Tutorials.

Click a link to a Subject Area of interest to you. (NOTE: Do not select Booklists or Tutorials). Which Subject Area did you choose?

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Now, within that Subject Area, select a Research Guide. (NOTE: The links to the Research Guides will be to the right of the “Browse by Subject” area). Which Research Guide did you choose? ________________________________

Look at your selected Research Guide. Find a Suggested Book or Books listed within the Guide. What is the title of the book? (NOTE: List one (1) book only. If the chosen Research Guide does not contain a Book section, just note “no book found”).

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4. Return to the Library’s home page (http://library.sullivan.edu). Click the About link (found at the bottom of the page). On the next page, click the Other Campus Libraries link. From this area you can view the web sites of the different campus libraries. Which four campus libraries are listed?

   • ________________________________
   • ________________________________
   • ________________________________
   • ________________________________

5. Look for information about how to Request an Item. (HINT: Click the Research Center tab to the left side of the page. On the next screen, click the Request an Item button. At the final screen, click the Request From Another Library (Inter-Library Loan) button). According to the Interlibrary Loan web page, “interlibrary loans for the Sullivan Libraries come from two sources.” What are these two sources?

   • ________________________________
   • ________________________________

Can students use Interlibrary Loan services? ________________________________

(Please fill in the blanks). According to the information about Interlibrary Loan services, “items requested must relate to” ________________________________ or _______________ _____________.

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6. Click the *University Archives* tab (found on the left side of the page). Can a link to a catalog for your campus be found on this page? ______________________________

7. Click the *New Library Materials* tab (found on the left side of the page). On the next web page (the *Library Alert* page), click the *Sullivan University – Louisville* link. The next page has a listing of new items ranging from a number of years. What is the earliest date listed for the year 2012 (month and day)? ______________________________

8. What do you believe is the most helpful feature of the Library’s web site? (NOTE: There is not a right or wrong answer).

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