Internet Assignment #4: Exploring the Sullivan University Library’s Web Site
(http://library.sullivan.edu)

Directions: Follow the questions below to discover what the Sullivan University Library Web Site has to offer you as a student.

1. Find the Contact Us webpage. What are the two services that can be obtained/used through Talk to a Librarian?
   a. _______________________________________
   b. _______________________________________

2. Now, click the Frequently Asked Questions tab on the left side of the page. According to the Frequently Asked Questions, how do you “get a library card?”
   __________________________________________________________________________

   According to the Frequently Asked Questions, “can periodicals be checked out?” This includes magazines, journals, and newspapers. ___________________________

3. Find the Research Guides. NOTE: The Research Guides are also known as LibGuides.
   Notice the different subject areas (located under Subject tab). The subject areas include: Business Administration, Career Planning, Early Childhood Education, General Education, Health Sciences, Hospitality Studies, Information and Computer Technology, Justice and Public Safety Administration, Management, Nursing, and Pharmacy.

   Click a link to a Subject Area of interest to you. Which Subject Area did you choose?
   __________________________________________________________________________

   Now, within that Subject Area, select a Research Guide. Which Research Guide did you choose? ________________________________

   Look at your selected Research Guide. Find a Suggested Book or Books listed within the Guide. What is the title of the book? (NOTE: List one (1) book only. If the chosen Research Guide does not contain a Book section, just note “no book found”).
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4. Return to the Library’s home page (http://library.sullivan.edu). Click the About link (found at the bottom of the page). On the next page, click the Other Campus Libraries link. From this area you can view the web sites of the different campus libraries. Which four campus libraries are listed?
   • __________________________________
   • __________________________________
   • __________________________________
   • __________________________________

5. Look for information about how to Request an Item. (HINT: Click the Contact Us tab to the left side of the page. On the next screen, click the Request an Item link.). According to the Interlibrary Loan web page, “interlibrary loans for the Sullivan Libraries come from two sources.” What are these two sources?
   • __________________________________
   • __________________________________

Can students use Interlibrary Loan services? ______________________________

(Please fill in the blanks). According to the information about Interlibrary Loan services, “items requested must relate to” _________________ or ___________ ___________.

6. Click the University Archives tab (found on the left side of the page). Can a link to a catalog for your campus be found on this page? ______________________________

7. Click the News and Events tab (found on the left side of the page). On the next web page click the link for Library Alert Archive for Sullivan University – Louisville. The next page has a listing of new items ranging from a number of years. What is the earliest date listed for the year 2012 (month and day)? ______________________________
8. What do you believe is the most helpful feature of the Library’s web site? (NOTE: There is not a right or wrong answer).

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